



Updated December 1, 2016

Introduction to Private Investigation - Alberta Licensing Exam Information

In Alberta, candidates must successfully complete a provincially mandated exam to acquire an investigator's license. Candidates have the option of an online exam delivered by PSKN. The exam must be completed under the supervision of a proctor and will be delivered at approved locations. See approved locations and scheduled exam dates below.

Please submit your registration for the online exam at least two weeks in advance of your preferred date.

In Calgary:

Exam Location	
<p>Bow Valley College LLC Testing Centre - North Campus Room N175 <i>Exam hosted in a Computer Classroom</i> LIMIT OF 4 SEATS PER EXAM</p>	<p>Bow Valley Testing Centre now has ONLINE booking. To book your exam, please:</p> <ol style="list-style-type: none"> Go to www.bowvalleycollege.ca/onlinebooking - Please be sure to refer to the Instructions provided! Under the available options, select 'External Test Taker - Computer Exam'. When booking a date/time, be sure to block off '2 hours'. When complete, please contact the PSKN Support Desk at support@PSKN.ca and provide your exam date and time.
<p>Location and Contact Coordinates:</p>	<p>Bow Valley College LLC Testing Centre North Campus – Room N175 345 6 Ave. SE Calgary, AB T2G 4V1</p> <p>Phone: 403-410-1661 Email: testroom@bowvalleycollege.ca Website: www.bowvalleycollege.ca</p>

In Lethbridge:

Exam Location	
<p>Lethbridge College Andrews Building – Room AN1602 <i>Exam hosted in a Computer Classroom</i></p>	<p>Please contact PSKN directly to schedule a testing time:</p> <p>PSKN Support Desk Email: support@PSKN.ca Tel: 1.888.660.7786 Hours of Operation: 6am – 6pm (MST)</p>
<p>Exam Location and Contact Coordinates:</p>	<p>Lethbridge College Andrews Building Room AN1602 3000 College Drive South Lethbridge, AB T1K 1H6</p> <p>Phone: 403.320.3368 or 1.800.572.0103 Email: testing.services@lethbridgecollege.ca Website: www.lethbridgecollege.ca</p>
<p>Other Information:</p>	<p>Parking is available in Lot O - \$2 for 4 hours of parking.</p>



In Edmonton:		
Exam Location		
<p>NorQuest College A522, 5th floor <i>Exam hosted in a Computer Classroom</i> LIMIT OF 4 SEATS PER EXAM</p>	<p>Please contact PSKN directly to schedule a testing time:</p> <p>PSKN Support Desk Email: support@PSKN.ca Tel: 1.888.660.7786 Hours of Operation: 6am – 6pm (MST)</p>	
<p>Exam Location and Contact Coordinates:</p>	<p>NorQuest College 10215 – 108 Street NW A522, 5th Floor Edmonton, AB T5J 1L6</p>	<p>Email: assessmentexams@norquest.ca Website: www.norquest.ca</p>
<p>Other Information:</p>	<p>Map: www.norquest.ca/about-us/campuses-maps/edmonton-downtown/main-building.aspx</p> <p>Daily parking is available at \$9 and needs to be paid for at the bookstore in the basement. Parking is available across the street from the main building,</p>	

In Grande Prairie:		
Exam Location		
<p>Grande Prairie Regional College (GPRC) Testing Centre at Student Services Room H103 <i>Exam hosted in a Computer Classroom</i> LIMIT OF 2 SEATS PER SITTING</p>	<p>Please contact PSKN directly to schedule a testing time:</p> <p>PSKN Support Desk Email: support@PSKN.ca Tel: 1.888.660.7786 Hours of Operation: 6am – 6pm (MST)</p>	
<p>Location and Contact Coordinates:</p>	<p>GPRC - Grande Prairie Campus 10726-106 Avenue Grande Prairie, AB T8V 4C4</p>	<p>Toll-Free: 1-888-539-4772 Local: 1-780-539-2911 Website: www.gprc.ab.ca</p>
<p>Other Information:</p>	<p>Parking available in Lot C (Use the Main entrance to get to Student Services and Room H103). Campus map available at www.gprc.ab.ca/maps/index.html</p>	

If you are located in an area outside of these locations, please feel free to contact the PSKN Support Desk to inquire about other testing locations. If possible, PSKN will make special arrangements at a site more convenient to the candidate.



Additional Information

- The exam is delivered online by PSKN. **To ensure the exam runs properly on your computer, please use Internet Explorer as your browser.**
- Candidates must register for the exam via PSKN after they have successfully completed the *Introduction to Private Investigation – Alberta* online course.
- The fee for this exam is included in the Course Registration Fee.
- Candidates must register at least two weeks in advance of the scheduled exam. **Registered candidates who cancel** (in the two weeks prior to the exam) **or fail to attend the exam will not receive a refund.**
- PSKN may cancel an exam session if insufficient registrations have been received. In these cases, registered candidates will be notified at the earliest possible date.
- Candidates are advised to arrive at least 15 minutes in advance of the exam start time to check in. Please bring photo identification (i.e. driver's license).
- The exam consists of 100 questions. Candidates will be given 2 hours to complete the exam.
- To pass the exam, a candidate must achieve 80% or greater. If a candidate fails to pass the exam, they may re-attempt the exam at the next scheduled sitting. Candidates will be charged a fee of \$60 for all rewrites (payable to PSKN).
- PSKN will report all examination results to the Provincial Registrar. The Alberta Ministry of Justice and Solicitor General will issue an official training certificate to successful candidates.

For More Information

For more information or to register for the *Introduction to Private Investigation – Alberta Exam*, please contact:

PSKN Support Desk

Email: support@pskn.ca

Tel: 1.888.660.7786

Hours of Operation: 8am – 8pm (EST)

www.pskn.ca



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